

## SRC Policy: BGSC Entry into/Exit from the SRC

To: All parent/athlete members of BGSC

In order to correct some issues that have come up in the past, the Student Recreation Center and Carolyn have worked out a policy to clarify entry into/exit from the SRC facility. Please contact Carolyn with any questions that you have (cstrunk@bgsu.edu)

1. ALL BGSC swimmers/divers will have a SRC validated ID card (the SRC CSR will hole-punch the ID card once printed), and enter the facility through the front door (except during approved closed periods or special circumstances, which will be communicated via BGSC swim coaches).
2. BGSC will supply one ID card at no charge for all New athlete members. For current athletes of the BGSC, the club will provide a new card at the beginning of the 2010-2011 season if requested. After this year all replacement cards will cost \$5 per card for current athletes. **If a card becomes unreadable/damaged, it may be surrendered to the SRC-CSR on duty and a new one may be issued free of charge.**
3. Each athlete member is identified into one of three 'Seasons' (only for SRC documentation). These have been provided to the SRC based on an athletes' past registration.
  - Full Year (September – August participation)
  - Academic Year (September – March participation)
  - Spring (April – when we go outside for the summer)
4. The athletes in each 'Season' are allotted 'No Pass' allowances (BGSU students get 1)
  - Full Year – 8
  - Academic Year – 5
  - Spring – 3
5. The following is the procedure for when an athlete does not have his/her ID:
  - A. CSRs will use a BGSC generated attendance sheet to record days that BGSC member did not have their pass
  - B. An athlete without an ID must wait at the SRC entrance for a coach to be notified. A BGSC coach will escort the athlete to the locker room
  - C. When a BGSC member needs a replacement pass issued, Carolyn will be notified. Parents will receive a bill for \$5
  - D. If a BGSC member has met the 'No Pass' allowance, BGSC is billed a \$6 guest fee. BGSC will bill the parents the \$6 guest fee

### Exiting the SRC Facility (Per SRC Director):

Normal entry/exit from the building is through the front doors. But, for BGSC participants, exiting through the back doors will be allowed, as long as:

- A. Participants do not let others into the facility. Providing a safe, secure facility is vital, so propping doors or letting unauthorized users in cannot be allowed. This privilege can be revoked if abused, so please be aware that the entire area is under video surveillance. Offenders are subject to suspension from BGSC and/or the SRC, and additional financial/criminal sanctions.
- B. Participant vehicles don't fill the parking lot during work hours. That lot is now classified for Faculty/Staff, so vehicles are subject to ticketing. Plus, the lot needs to have vacant space for staff and vendors.
- C. Other unforeseen problems don't arise...